

**MINUTES OF THE MEETING OF THE  
UNIVERSITY OF MASSACHUSETTS BUILDING AUTHORITY**

**Tuesday, May 23, 2023, 10:00 am**

**Annual Board Meeting**

**REMOTE MEETING**

<b>PUBLIC LINK (Via Zoom)</b>	<b>DIAL-IN INFORMATION</b>
<a href="https://umassp.zoom.us/j/98830752454">https://umassp.zoom.us/j/98830752454</a>	<b>646-876-9923 or 312-626-6799</b>
<b>Webinar ID: 988 3075 2454</b>	

This meeting is being conducted remotely pursuant to the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20 dated March 12, 2020.

**Members Present** Chairperson Mary Burns, Members Jerry Colella, Angela Davis, Thomas Green, Robert Lewis, Frank Marchione, James McGaugh, Kelly O'Neill, Norm Peters, Charlie Wu.

**Building Authority Personnel:** Barbara Kroncke, Executive Director; David P. Mullen, Deputy Director/General Counsel/Director of Capital Projects; Aaron D'Elia, Chief Financial Officer; Larissa Serebryanaya, Controller; and Patti Vantine, Manager of Administrative Affairs.

In total, including all individuals mentioned above, there were 27 participants in this meeting.

A roll call vote was taken of all Board members present and it was determined that there was a quorum.

Chairperson Mary Burns convened the meeting at 10:01 a.m.

Ms. Burns opened her remarks by stating that the Governor has extended the ability to meet remotely until March 31, 2025.

Ms. Burns asked Mr. Mullen to review the rules of the Technology Usage for remote meetings.

Mr. Mullen reviewed the Technology Usage for remote meetings stating that the meeting was being conducted through the suspension of certain provisions of Massachusetts General Law c.30A, Sec 20, (The Commonwealth's Open Meeting law), through an executive order by Governor Healey, which shall remain in effect until March 31, 2025.

Chairperson Burns apologized for not being able to attend the April Board meeting. She mentioned that a few members were able to participate in person at the Building Authority office at Mt. Ida. Ms. Burns reiterated that the Governor has extended the open meeting law exemption

until March 2025. She plans to continue discussing the viability of in-person meetings with Executive Director Kroncke. She also thanked Vice-Chair Michael O'Brien for pinch-hitting for her at the April Board meeting.

Chairperson Burns asked Dave Mullen to start the meeting by taking a roll call of the members participating remotely.

Following the roll call, Chairperson Burns turned the meeting over to Executive Director, Barbara Kroncke for her remarks.

### **Report of the Executive Director:**

Executive Director Kroncke thanked Chairperson Burns and welcomed all to the Building Authority's Annual Meeting.

Executive Director Kroncke opened her remarks by stating that there are a few administrative actions that need to take place on an annual basis. She noted that the Audit Committee met to kick off the Fiscal Year 2024 financial audit with KPMG. Executive Director Kroncke stated that Committee Chair Colella will provide the full board with a report. Executive Director Kroncke noted that the Nominating Committee met prior to the Board Meeting and that Chair Burns will provide the full board with a report of that meeting.

Executive Director Kroncke stated that at the April board meeting the Building Authority presented the board with a draft of the Fiscal Year 2024 Budget. Chief Financial Officer, Aaron D'Elia will be presenting to the board and asking for a vote to approve the Fiscal Year 2024 budget.

Executive Director Kroncke ended her report and hoped that all would have a nice Memorial Day weekend.

Executive Director Kroncke turned the meeting over to Chairperson Burns.

Chairperson Burns stated that there were minutes to approve from the April 3, 2023 Board meeting and asked Mr. Mullen to take a roll call vote.

A motion was made by R. Norman Peters, seconded by James McGaugh.

A roll-call vote was taken and it was moved, seconded and unanimously

**VOTED:** To approve the minutes from the April 3, 2023 meeting.

Chairperson Burns turned the meeting over to Chief Financial Officer D'Elia for his finance remarks.

Mr. D'Elia opened his remarks by stating that he would be giving an overview of how the Building Authority is trending in Fiscal Year 23 and the budget recommendation for Fiscal Year 24 as found in the Board's materials.

Mr. D'Elia ended his remarks and turned the meeting over to Chairperson Burns.

Chairperson Burns thanked Mr. D'Elia for his remarks. Chairperson Burns said that she would accept a motion to approve the Fiscal Year 2024 Budget.

A motion was made by James McGaugh, seconded by someone else.

Chairperson Burns asked Mr. Mullen to take a roll call vote. A roll-call vote was taken and it was moved, seconded and unanimously

**VOTED:** To approve the Fiscal Year 2024 Budget.

Chairperson Burns asked Audit Committee Chair Colella to provide the board with a report from the Audit Committee meeting from May 19, 2023. Chair Colella said that the Committee met with KPMG, UMBA's audit partner for the FY 24 audit kickoff. He also noted that the next Audit Committee meeting is scheduled for November 30, 2023.

Mr. Colella turned the meeting over to Chairperson Burns.

Chairperson Burns gave a brief update on the Nominating Committee meeting, which was held prior to the board meeting. The suggested nominees of Officers for the Fiscal Year 2024 are noted below:

Chairperson – Mary Burns

Vice Chair – Michael O'Brien

Secretary-Treasurer – Gerald Colella

Assistant Secretary-Treasurer – Barbara J. Kroncke

Chairperson Burns said that she would accept a motion to approve the Fiscal Year 2024 Slate of Officers.

A motion was made by R. Norman Peters, seconded by James McGaugh.

Chairperson Burns asked Mr. Mullen to take a roll call vote. A roll-call vote was taken and it was moved, seconded and unanimously

**VOTED:** To approve the Fiscal Year 2024 Slate of Officers.

Chairperson Burns said with no further business in open session to discuss, she would accept a motion to adjourn and move to Executive Session. She also stated that the board would not be returning to open session.

A motion was made by James McGaugh, seconded by Tom Green.

A roll-call vote was taken and it was moved, seconded and unanimously

**VOTED:** To unanimously adjourn the meeting at 10:21 a.m.